



CV WG VIRTUAL MEETING 2011.11.21

Meeting minutes

JOINING UP GOVERNMENTS



CV WG VIRTUAL MEETING 2011.11.21 – Meeting minutes

Venue	Virtual Meeting on Arkadin	Meeting date	21/11/2011
Author	NVH	Meeting time	10:00 – 12:00
Reviewed by	JRF, SG	Issue date	21/11/2011
Status		Version	0.01

Attendees	Abbreviation	Organisation
Vassilios Peristeras	VP	EC - DIGIT B2
Stijn Goedertier	SG	PwC Belgium
Niels Van Hee	NVH	PwC Belgium
Makx Dekkers	MD	SEMIC team
Phil Archer	PA	W3C/SEMIC team
Segun Alayande	SA	UK – SmartInformatics Limited, British Airports
Joseph Azzopardi	JA	MT – Malta Information Technology Agency
Christophe Guéret	CG	NL – Vrije Universiteit
Anja Hopfstock	AH	DE – BKG Bund.de
Michaela Elisa Jackson	MJ	IT – CSI-Piemonte
Michael Lutz	ML	JRC / INSPIRE
Piotr Madziar	PM	DG Markt
Andras Micsik	AM	HU - SZTAKI
Andrea Perego	AP	JRC / INSPIRE
Greg Potterton	GP	BE – Eurojust
Peter Reichstädter	PR	AT – Bundeskanzleramt
Børge Krogh Samuelsen	BS	DK – KL
Chris Taggart	CT	UK – Open Corporates

Attendees	Abbreviation	Organisation
Thomas Verdin	TV	BE – XBRL
Luk Vervenne	LV	BE – Synergetics
Neven Vrček	NV	HR – University of Zagre
Stuart Williams	SW	UK – Epimorphics
Glyn Wintle	GL	UK – LinkedGov

AGENDA:

1. Welcome and overview, tour de table
2. Core Vocabularies in the context of the ISA Programme
3. Core Person Vocabulary
4. Core Business Vocabulary
5. Core Location Vocabulary
6. How to make this work
7. Conclusion

8.

1. Welcome and overview, tour de table

Discussion

- PA welcomes everyone to the first conference call of the Core Vocabularies Working Group.
- Everyone is asked to give short introduction to their work and interest in developing these Core Vocabularies.

Documentation

- <https://webgate.ec.europa.eu/CITnet/confluence/display/ISACV/Agenda+21+November+2011>

2. Core Vocabularies in the context of the ISA Programme

Discussion

- VP thanks everyone for choosing to participate in the development of the Core Vocabularies.
- The ISA Programme is present: a 4-year programme supporting interoperability solutions between the Member States of the European Union.
- Action 1.1 focuses on semantic interoperability – the action for which VP is responsible.
- A Core Vocabulary (CV) is a simplified, abstract data model that captures a minimum of common information, domain and country independent. This concept can be expressed in a number of ways (UML, RDF, XML, ...).
- A CV is highly-reusable, independent of the context wherein it is used. It can also be tailored by extension to facilitate domain-specific applications.
- As an example, an airport can use a Passenger data model, modelled on a Core Person (example of Passenger provided by SA).
- PA leads the Working Group, itself consisting of 3 Task Forces. Each Task Force focuses on one Core Vocabulary: Person, Location and Business.
- The Task Forces will follow a process and methodology based on W3C's experience. Public commenting on and reviewing of the specifications is also foreseen.
- The involvement of the Member States is very important in this work. They will endorse the specifications, meaning that they agree on the use of the vocabularies. This does not imply a legal binding.
- Key is communication, raising awareness and promoting the specifications.

Documentation

- <http://ec.europa.eu/isa/>
- <http://ec.europa.eu/isa/actions/01-trusted-information-exchange/1->

[1action_en.htm](#)

- <http://www.semic.eu/semic/view/documents/egov-core-vocabularies.pdf>

3. Core Person Vocabulary

Discussion

- GP, chair of the Core Person Task Force, presents the work that is expected of the Task Force.
- A lot of standards already exist – to that extent that it is difficult to choose which one to use. This is why it's important to focus on a highly-reusable Core Vocabulary and emphasise its use. The most important part in this is agreeing on the semantics of the data items that are included in the Core.
- PA acknowledges the importance of selecting the right data items.
- GP asks what the schedules are for the different Task Forces. PA clarifies that there is a tight schedule. Core Person should be finished slightly earlier, as there's already some prior work.
- To progress, GP would like everyone involved in the Core Person Task Force to share use cases by the next meeting.
- CT states that a possible issue / feature is having multiple identifiers. LV agrees in that global identifiers are bad and not needed in most processes.

Action Items	Responsible	Deadline
All to share use cases on Core Person	All	02/12

4. Core Business Vocabulary

Discussion

- PM, chair of the Core Business Task Force, presents the work that is expected of the Task Force.
- PM works in DG Markt and has as such experience with the difficulties on the Business concept. In most cases, a business or and banking organisation is a private institution, preventing clear insights. In addition, a Business can be looked at with a number of different perspectives.
- The work on Core Business is important in other contexts as well, such as XBRL.
- PA clarifies that what the Task Force needs to do, is to identify what defines a Business by working on Core Vocabulary that is as simple as possible.
- PM agrees and says that use cases, showing how to extend the Core, will make it more compelling to others.
- To progress, PM also wants to work on use cases to define the scope.

- VP mentions that an extension of the deadline might be considered if this would contribute to a better potential usage and reusability of the specification.
- CT agrees that working towards usability is important, but that buy-in from significant organisations is equally important. This is tricky however, as it might lead to an unworkable situation.

Action Items	Responsible	Deadline
All to share use cases on Core Business	All	02/12

5. Core Location Vocabulary

Discussion

- ML and AP present the work on Core Location. The chair of the Task Force will be Paul Smits (PS). They all work for INSPIRE, a project of the EC that was started to exchange geographic and environmental information between the Member States more easily. The work of INSPIRE however, is legally binding.
- The Core Location Task Force needs to make sure that Core Location is compatible.
- To progress, the Task Force should also focus on defining use cases and to think about possible ways to express a location (e.g. does the Task Force go into the detail of working with coordinates?).
- The members of the Task Force should also try looking into existing work and writing a short piece on why it is relevant / important.
- Examples of extensions are considered a good way to explain the usefulness of having a Core Vocabulary.
- PA states he would like to publish a single document, for all 3 Task Forces, showing how a Core Vocabulary can be extended.
- PR believes linking to national registers (such as the Austrian street register) is also useful. PA considers to be a mapping exercise, which can be done in use cases.

Action Items	Responsible	Deadline
All to share use cases on Core Location	All	02/12

6. How to make this work

Discussion

- PA explains that there will be 3h meetings, strictly time-boxed, giving each Task Force one hour to meet. This gives everyone the opportunity to dial in and follow the Task Force they're interested in.

- The meeting will be held on Thursday, as indicated by the Doodle poll.
- There are several documents to be created. Some are meant for external use (the actual specification), others are used to report on the project by PwC and the subcontractors (contractual deliverables).
- PA will publish a process and methodology on the wiki, loosely modelled on the process used by W3C.
- Next to the wiki, which anyone can edit, there's also a mailing list and an issue tracker.
- The work will, as much as possible, be done in public.
- The 3 Task Force leaders agree that the first meetings should be done on a weekly basis. If work progresses well, a bi-weekly schedule will be considered.

Decisions

- Reply-to will be configured to send to the sender, not to the entire mailing list.
- The next meeting is scheduled for 1st December, 14h CET.
- The first Working Group meetings will be held weekly.

Action Items	Responsible	Deadline
NVH to reconfigure the mailing list for reply-to.	NVH	21/11
PA to publish process and methodology on the wiki.	PA	21/11

7. Conclusion

Discussion

- PR comments that guidelines on transforming existing work to the Core Vocabularies would be useful.
- PA acknowledges and clarifies that there's a section based on the W3C 'Candidate Recommendation' in the process document. This implies that there must be some proof of actual use or validation by potential users that the specification is fine. Gathering feedback from users is really important.

Decisions

- A single mailing list is used. Task Force specific mails should include a proper subject: [Location], [Person] or [Business].

Action Items	Responsible	Deadline
PA to document the mailing conventions	PA	22/12